

Appendix C: 'High' and 'Medium' Priority actions overdue for more than three months

Audit Title and Year	Service Area	Outstanding Action	Status Update	Officer Responsible	Original Date	Revised Date (if provided)
Medium Priority						
Disaster Recovery & Business Continuity 2013-14	Resources	Head of Business Support to ensure, in conjunction with the Director of Places (Development & Economy), that the ICT Disaster Recovery Plan is finalised, approved, cascaded and tested.	Work in progress	Head of IT	March 2015	September 2016
Capital Allocations Programme Board 2015-16	Places	Re-establish a more formal basis for assessment and prioritisation of maintenance and improvement projects based on the approach previously approved by Cabinet or similar objective methodology linked to statutory obligations, up to date property condition information and school improvement plans. This should be used to inform development of a medium to long term schedule of works as part of the development of an Asset Management Plan.	A report called Constitutional changes will go to Council on 11 th July 2016 and from that will follow a Governance report to Cabinet. This will disband the Capital Allocations Board formally and replace with a new structure.	Places Director (D & E)	December 2015	July 2016
Capital Allocations Programme Board 2015-16	Places	If the board is to remain operational, declaration of interests should be a standard agenda item for all meetings and members should be provided with guidance and training on when to declare an interest.		Places Director (D & E)	December 2015	July 2016
Capital Allocations Programme Board 2015-16	Places	As part of the review of arrangements for the assessment and prioritisations of projects, establish a formal policy for considering allocations in respect of schools in the year of transition to Academy status.		Places Director (D & E)	December 2015	July 2016
Capital Allocations Programme Board 2015-16	Places	If the board is to remain operational, all decisions to approve projects and allocate funds should clearly specify in the minutes the specific cabinet approval that is being relied upon to authorise the allocation.		Places Director (D & E)	December 2015	July 2016